



COMITÉ NOVIEMBRE

MES DE LA HERENCIA PUERTORRIQUEÑA – PUERTO RICAN HERITAGE MONTH

NATIONAL PUERTO RICAN ARTISANS FAIR & BOOK EXPO

SATURDAY, NOVEMBER 18, 2017

EUGENIO MARÍA DE HOSTOS COMMUNITY COLLEGE
HOSTOS CENTER FOR THE ARTS & CULTURE

450 Grand Concourse
Bronx, NY 10451

12:00PM – 7:00PM

ARTIST & AUTHOR APPLICATION FORM

PLEASE SUBMIT BY FRIDAY, NOVEMBER 10, 2017

COMITÉ NOVIEMBRE MEMBER ORGANIZATIONS

INSTITUTE FOR THE PUERTO RICAN/HISPANIC ELDERLY • ASPIRA OF NEW YORK, INC. • EL CENTRO DE ESTUDIOS PUERTORRIQUEÑOS • EL MUSEO DEL BARRIO • EL PUENTE • EUGENIO MARÍA DE HOSTOS COMMUNITY COLLEGE • FUNDACIÓN NACIONAL PARA LA CULTURA POPULAR • LATINOJUSTICE – PRLDEF • MÚSICA DE CÁMARA • NATIONAL INSTITUTE FOR LATINO POLICY • NATIONAL CONGRESS FOR PUERTO RICAN RIGHTS – JUSTICE COMMITTEE • PUERTO RICO FEDERAL AFFAIRS ADMINISTRATION • LA CASA DE LA HERENCIA CULTURAL PUERTORRIQUEÑA



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PURPOSE

In keeping with its mission to promote Puerto Rican culture and art as well as to commemorate its thirtieth anniversary, Comité Noviembre (CN) would like to invite you to participate in its Annual Puerto Rican Artisans Fair and Puerto Rican Authors Book Expo on Saturday, November 18, 2017 from 12:00 PM to 7:00 PM at the Eugenio María de Hostos Community College, 450 Grand Concourse in the Bronx. A nominal fee of \$100 or \$50 will be charged depending on location of booth.

In 2006, in celebration of its 20th anniversary, CN, established the Annual Puerto Rican Artisans Fair & Exhibit. Making this fair a reality was a natural progression of CN's goals and mission. CN invited Puerto Rican artisans from throughout the US and Puerto Rico to participate in this Fair. Over 50 *artesanos puertorriqueños* participated and the event boasted an attendance of over 5000 people in this very first Fair. CN also conducted workshops for children and adults, like mask making, the history of the three kings' celebration, Taíno storytelling in order to make sure that our youth learned about our culture, traditions and folklore. The day is advertised as an opportunity to kick-off your holiday shopping season and purchase unique Puerto Rican original gifts for that special person on your list and, at the same time support our *artesanos*. CN will continue to work with local media, (print, radio, television), to attract the community to this event. Thousands of participants are again expected.

If you are an artist, interested in CN's **Annual Puerto Rican Artisans Fair & Book Expo** please fill out the following form by **Friday, November 10, 2017** and return to: COMITÉ NOVIEMBRE, MIDTOWN STATION, P.O. BOX 456, NEW YORK, NY 10018, **Please make fee check payable to: Comité Noviembre**. Join Puerto Rican Institute for the Development of the Arts (PRIDA) and get a 10% discount on your fee. For more information please contact: Luis Cordero at (914) 505-5482/ prida@cemiunderground.com.

ELIGIBILITY

- Artist must be Puerto Rican or of Puerto Rican descent
- Submit short bio/resume and description of work
- If this is your first time, submit photographs of several stages of your work in progress including the final piece.
- All pieces sold must be hand crafted and not mass produced. Food/Beverage vendors are not eligible.
- **If CN determines an applicant is not a good fit for the fair they will be notified and their application fee will be refunded in full.**

GUIDELINES

- Artist (or representative), must be present at the table/booth during all open hours for the entire length of the fair
- Artist (or representative), will be responsible for the set-up and breakdown of the displays. Set-up begins at 9:00AM on the day of the event and breakdown starts at 7PM.
- Artist will be responsible for proper security of sale items and equipment during fair open hours.
- Artist may accept cash, check, or credit card payments for items sold. (If credit cards will be accepted, artist must provide own equipment and/or cell phone. No credit card machine or phones lines will be provided by CN.
- Artist is responsible for collecting sales tax on all sales.
- **Commercially made pieces are not allowed for sale or exhibit. Non-authorized table sharing is forbidden. These rules will be strictly enforced and violators will be asked to leave without refund of their fee.**
- Applications must be in by **Friday, November 10, 2017**. You are encouraged to fill out and submit the application ASAP as there are no guarantees for latecomers to participate.
- Fees: Artists \$100 or \$50 depending on location of booth. Authors \$35. Publishers \$100. Please note there are 2 authors to a table. Poster boards no larger than 11x17". PRIDA members get a 10% discount.
- Out-of-town artists are responsible for their own travel and hotel accommodations.
- Artisans should bring pieces that vary in price.



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COMITÉ NOVIEMBRE WILL BE RESPONSIBLE FOR:

- One table (CN encourages artisans to bring their own setup.) and one folding chair
- Electrical outlets are limited and will be assigned as applications are received.
- Marketing and media outreach for the event
- On-site Fair manager

TERMS & CONDITIONS FOR PARTICIPATION

- A completed application must be submitted by Friday, November 10, 2017 which includes:

- Application
- Fee Payment - Please make check payable to: Comité Noviembre
 - ~~\$100~~ fee space in main entrance in front of theater, (12PM – 7PM) 14 spaces available
 - ~~\$90~~ PRIDA artist's membership discount. (PRIDA Membership form and payment must be included with application to receive a 10% discount for new members) **NO MORE SPACES AVAILABLE!**
 - \$50 fee for space in the Gym, (12PM – 7PM), 40+ spaces available
 - \$45 - PRIDA artist's membership discount (PRIDA membership form and payment must be included with application to receive a 10% discount for new members)
 - \$35 fee for authors participating in Comité Noviembre's Book Expo in the cafeteria (second floor), (12PM – 7PM), 10+ spaces available
 - \$30 - PRIDA artist's membership discount (PRIDA membership form and payment must be included with application to receive a 20% discount for new members)

Spaces will be assigned on a first come first serve basis

- Hand crafted pieces should reflect the culture of Puerto Rico. **No commercial pieces are allowed! Non-authorized table sharing is forbidden. These rules will be strictly enforced and violators will be asked to leave without refund.**
- Comité Noviembre nor Eugenio María de Hostos Community College are responsible for damaged or stolen merchandise.

ARTIST CONTACT INFORMATION – (PLEASE PRINT)

NAME:

PHONE (WORK):

BUSINESS/STUDIO WEBSITE:

HOME ADDRESS:

CITY:

STATE:

ZIP CODE:

PHONE (HOME)

CELL PHONE

E-MAIL ADDRESS:

I understand that Comité Noviembre, only facilitated and coordinated this fair and will have representatives available the day of the fair to answer any questions I may have. Comité Noviembre and its members, (Institute for the Puerto Rican/Hispanic Elderly, ASPIRA of New York, El Centro de Estudios Puertorriqueños, El Museo del Barrio, El Puente, Eugenio María de Hostos Community College, Fundación Nacional para la Cultura Popular, LatinoJustice – PRLDEF, Música de Cámara, National Institute for Latino Policy, National Congress for Puerto Rican Rights – Justice Committee and the Puerto Rico Federal Affairs Administration, La Casa de la Herencia Cultural Puertorriqueña) will be held harmless of any charges or claims, any personal injuries, sickness, loss of property or money.

ARTIST'S SIGNATURE: _____



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ARTISTIC MEDIUM

WHAT DO YOU CREATE? (PLEASE BE SPECIFIC)

- MASKS
- SCULPTURES
- PAINTINGS
- MUSICAL INSTRUMENTS (*PLEASE SPECIFY*) _____
- BOOKS
- CLOTHING
- PHOTOGRAPHS
- JEWELRY
- EDIBLE PRODUCTS (*PLEASE SPECIFY*) _____
- OTHER (*PLEASE SPECIFY*) _____

PLEASE TELL US ABOUT THE MATERIALS YOU USE:

- CLAY
- FIBER/TEXTILES/CLOTH
- GLASS
- LEATHER/SKINS
- METAL
- PAPER
- STONE
- WOOD
- MAN-MADE MATERIALS
- OTHER (PLEASE DESCRIBE) _____

PLEASE DESCRIBE YOUR WORK DIMENSIONS AND ACCOMODATIONS NEEDED FOR DISPLAY (INCLUDING ELECTRICAL):

**PLEASE MAKE FEE CHECK PAYABLE TO COMITE NOVIEMBRE &
RETURN WITH COMPLETE APPLICATION FORM TO:**

**COMITÉ NOVIEMBRE
MIDTOWN STATION, P.O. Box 456, New York, NY 10018**

BY: FRIDAY, NOVEMBER 10, 2016

FOR MORE INFORMATION PLEASE CONTACT:

FOR ARTISANS: LUIS CORDERO, (914) 505-5482/ PRIDA@CEMIUNDERGROUND.COM

FOR AUTHORS: YADHIRA GONZALEZ-TAYLOR, (212) 365-0310/ YGONZALEZTAYLOR@GMAIL.COM

**COMITÉ NOVIEMBRE'S FISCAL AGENCY
INSTITUTE FOR THE PUERTO RICAN/ HISPANIC ELDERLY**

WWW.COMITENOVEMBRE.ORG