

THE LOISAIDA FESTIVAL

Sunday, May 25th, 2014

VENDOR REGISTRATION FOR BOOTH/EXHIBITION SPACE

Registration and Payment Due Thursday, May 1, 2014

License or Temporary Vendor Certificate Due Thursday May 15, 2014

Set-up begins at 10:00AM / Set-Up Closes 11:30AM / Festival begins at 12:00PM / Breakdown begins at 5:00PM

Festival Location: Avenue C, between 6th and 12th Streets, Lower East Side, Manhattan

APPLICANT INFORMATION: Please PRINT or TYPE:

Contact Person: _____

Organization Name: _____

Address: _____

City _____ State _____ Zip _____

Cell Phone (_____) _____ Fax (_____) _____

E-mail: _____

Our booth will display/offer: _____

REGISTRATION & FEES FOR VENDORS and EXHIBITORS: SPACE IS LIMITED – RESERVE EARLY!

Please complete the following to determine your registration & fees. All fees must be paid by check or money order in advance.

1	Registration Categories (Choose 1)	All Spaces are 10 Feet Wide		FEE AMOUNT
A	REGISTRATION FOR: Merchandise Non-profit Organizations, Businesses, Institutions, Individuals, and Artists	<input type="checkbox"/> Exhibitor (non-seller) \$100	<input type="checkbox"/> Vendor (PRIDA) \$100	
B	REGISTRATION FOR: Food & Beverage		<input type="checkbox"/> Vendor (seller) \$300	
C	REGISTRATION FOR: Campaign Committees, Political Clubs	<input type="checkbox"/> Exhibitor \$500		
2	ADDITIONAL SPACE FEE *For spaces next to one another	<input type="checkbox"/> Exhibitor (non-seller) \$50	<input type="checkbox"/> Vendor (seller) \$100	
3	TABLE, CHAIR, & TENT RENTAL	<input type="checkbox"/> One table + 2 chairs \$25	<input type="checkbox"/> One tent \$125	
Checks are made out to Loisaída, Inc.			TOTAL FEES:	

IMPORTANT INFORMATION, DEADLINES and AGREEMENT:

1. The Producer reserves the right to retain vendors who fulfill the goals of the Loisaída Festival.
2. The sale and distribution of alcoholic beverages by vendors is prohibited.
3. Use of sidewalk space is prohibited.
4. Due to heightened security, the NYPD has informed us that anyone or anything may be searched.

☐ **Please check here if you have commercial liability insurance.** A Certificate of Insurance is **due May 15th**, naming Loisaída, Inc. as additional insured for personal injury and property damage, and general liability having a combined single limit not less than \$1,000,000. **Food vendors must also obtain** a Temporary Food Establishment Permit (\$20-\$30) from the NYC Licensing Center, located at 42 Broadway, 5th Floor in Manhattan. **Bring a copy of this application** when you apply for your permit. **Our NYC Street Activity Permit # 128366** For more information about food vending, contact the Board of Health at 212-487-4105/4104 or link to <http://home2.nyc.gov/html/doh/html/inspect/ispecial.shtml>. Please **send a copy** of your permit to our event office **by May 15th**, or you will not be allowed to participate. (Fax number listed below).

Insurance Deadlines and The Agreement

We understand that we are obliged to staff our booth for the entire day: from set-up at 10:00a.m. (must be completed by 11:30a.m.) to break-down beginning at 5:00p.m. (must be completed by 5:30p.m.). We further understand that we must obtain a Temporary Food Establishment Permit, if we sell food.

We agree to comply with the provisions in this application about space regulations, licenses, permits, and insurance, and we agree to comply with the rules and regulations of the Loisaída Festival * **Our NYC Street Activity Permit # is: 128366**

The applicant shall indemnify and hold **Loisaída, Inc., its employees and board members harmless from and against any loss, damage or expense, including attorneys' fees, as a result of any claim, demand, suit or proceedings made or brought against Loisaída, Inc., its staff or/and board members based upon or as a result of any acts, errors or omissions of applicant, and from and any claims, demands, or suit proceedings brought against Loisaída, Inc., its staff and board members in connection with the Loisaída Festival, to be held on May 25, 2014 rain or shine, in New York, NY., including, but not limited to:**

- (a) Any claims or demands arising from contracts or understandings between the applicant and any third parties made to effectuate the purposes for which this Application is hereby submitted; and
- (b) Claims or demands arising as a result of personal injuries or property damage caused by any act of omission, non-compliance with the rules listed in this application/addendum or/and negligence of the Applicant.

The applicant further agrees to comply with all pertinent provisions of New York State Laws, Rules and Regulations.

SIGNATURE _____

DATE _____

TOTAL \$ ENCLOSED _____

PRINT CLEARLY: NAME/TITLE/ORGANIZATION _____

PLEASE MAKE YOUR CHECK or MONEY ORDER PAYABLE TO: **Loisaída, Inc.**

PLEASE MAIL or bring your REGISTRATION and PAYMENT BY MAY 1, to:

Loisaída Festival c/o Lymaris Albors | ACACIA NETWORK

300 E 175th St. | Bronx, New York 1045

(Monday thru Friday 11:00 am to 5:00 pm)

No cash will be accepted; only checks or money orders. Fees are nonrefundable.

For Vendor info please email the event's coordinators at

loisaidafest@gmail.com

or call

V: 347-649-3295 | 646-919-2557 F: 718-960-7534

Prior to event, you will receive a packet of information with space assignment and other set-up details.

FOR OFFICE USE ONLY:

Reg. Rec'd _____ # Sp Req'd _____ Sp Assign. _____

Pmt Rec'd _____ Pmt Amt \$ _____ Cert of Insur. _____ Vendor Pmt # _____